User’s Guide

Rodeo
Lightweight Tilt-In-Space Wheelchair

READ INSTRUCTION BEFORE USING

SAVE THIS BOOK FOR FUTURE REFERENCE

Convaид
Customer Service Support

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Technical assistance or repair information hours are:
Monday-Friday, 6 a.m. to 4:30 p.m. PST

Before Calling:

Please fill in the following. Customer Service will be able to help you more quickly if the information indicated below is readily available.

Serial number of chair:_________________________________
Model of chair:_______________________________________
Date purchased:_______________________________________

Notice:
The information contained in this document is subject to change without notice.

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READ BEFORE USE

Read user’s guide completely before use and fully understand its content. Familiarize yourself with the handling and functions of the product before use and practice them. Any caregiver that is going to operate this chair should also read the user’s guide in full.

You are responsible for the safety of the user. The safety of the user could be affected if you do not follow the instructions in this user’s guide. Nevertheless, not all possible circumstances and unpredictable situations can be covered by this user’s guide. Reason, care, and circumspection are not features of the product; they are required of persons who use the product. If instructions are not clear and further explanation is necessary, please contact your Convaid provider. If you do not follow all instructions and warnings, damage to the chair or serious injury may occur. The latest version of all instructions and product safety notice are available on the Convaid website (www.convaid.com) and can be printed in larger sizes. Additional video instructions are also available for reference purposes.

DEFINITION OF SYMBOLS

⚠️ WARNING!
The word “WARNING” and/or the symbol shown above indicates practices that are unsafe or dangerous and could result in serious injury or death to the occupant of this chair or others.

📖 WARNING! READ USER’S GUIDE!
Additional symbols are defined throughout this user’s guide along with operating instructions.

⚠️ This symbol indicates potential finger entrapment.

⚠️ This symbol indicates correct lifting points for safe moving and handling.

📅 This symbol indicates manufactured date.

⚠️ This symbol indicates maximum user’s weight.
This symbol indicates a wheelchair which cannot be used in motor vehicle as vehicle seat. This wheelchair does not comply with WC19 (RESNAWC-4:2012 or ISO7176-19:2008) and cannot be used as a vehicle seat to transport the user in a vehicle.

This symbol indicates a wheelchair which can be used in motor vehicle as vehicle seat. This wheelchair complies with WC19 (RESNAWC-4:2012 and ISO7176-19:2008) and can be used as a vehicle seat to transport the user in a vehicle.

This symbol indicates the position of an anchor point when using a 4-point tiedown system (WTORS) during transit.

**CHOOSE THE RIGHT CHAIR & SAFETY OPTIONS**

There are several options available to meet the needs of the wheelchair user. Make sure that your (and your health care provider’s) choice of chair and other added options takes into account the user’s comfort, positioning, physical limitations, and hazards that may be encountered during daily use. Operating the user’s guide wheelchair outside of the recommendations provided by the manufacturer can lead to a dangerous situation.

The wheelchair is not suitable for jogging, running, skating or similar activities. Swiveling front wheels tend to wobble at higher speeds and can cause a sudden stop, and the wheelchair can tip over. Use the wheelchair only at regular walking speed. Under no circumstance should you let go of the push handle while pushing.
General Warnings

⚠️ **WARNING:** The operator/caregiver must read and understand this user’s guide prior to operating this equipment. If you are unable to understand any part of the m, contact your supplier for assistance.

⚠️ **WARNING:** The weight carried by the Rodeo chair must never exceed the total weight capacity of maximum occupant size plus any items carried. When using the chair in transit, all accessories must be removed from the chair and secured separately.

⚠️ **WARNING:** To reduce the risk of an accident:
- ALWAYS carefully read the User’s Guide and get comfortable operating the chair.
- ALWAYS watch for obstacles and avoid them as often as possible.
- MAKE SURE that the chair operates properly. Repair any problems before use.
- ALWAYS verify that the quick release axles are locked so that the back wheels do not come off.
- ALWAYS secure the user into the chair during use.

⚠️ **WARNING:** Positioning belts should never be used as a safety restraint device in a motor vehicle when transporting chair with occupant. An additional WC19 compliant automotive type seat belt is required when the chair is used in transport vehicles.

⚠️ **WARNING:** Changes & Adjustments
Adjustments made to the chair will change the balance and function of the chair and may increase risk of tip over. Consult your Convid Service Dealer before making adjustments. Warranty will be voided if modifications that change the structure of frame of the chair are made without manufacturer’s authorization.

⚠️ **WARNING:** The chair should only be used on flat, firm terrain.
WARNING: Do not go up or down stairs without the assistance of another person or with user in the chair. If devices such as ramps or elevators are available, please use them. If they are not available, then the chair should be carried over the obstacle by two people without the user in the chair.

WARNING: Pay particular attention when on slopes and inclines to prevent:
• The user from falling out of the chair.
• The chair from tipping over.
• The chair from rolling away.

WARNING: Accessories that can be removed without any tools will not cause adverse effects on the chair.

WARNING: Before removing the user from the chair and before returning the user to it, always engage the wheel lock. Never remove or place user without engaging the wheel lock.

WARNING: Never leave the user unattended in the chair even when they are strapped in and the wheel lock are engaged.

WARNING: Do not stand on the foot support when getting into or out of the chair.

WARNING: When the user reaches for objects in front, to the side, or behind the chair, be sure that they do not lean out of the chair too far since the shift in the center of gravity might cause the chair to tilt or tip over.

WARNING: Please keep packaging material away from children. Plastic packaging presents the danger of suffocation.

WARNING: The chair is only intended to carry one user at a time. Do not carry more than one user at a time.
**WARNING:** Whenever you change a setting on the chair, make sure that you firmly tighten any screws or knobs that have been loosened prior to placing the user in the chair.

**WARNING:** Motor vehicle safety – The seating module is not designed, tested or intended to be used as a car seat. Never use the seating module as a car seat. Transfer the user from the chair to an approved motor vehicle adaptive car seat. If your chair is equipped with the transit option, refer to the transit section in this user’s guide regarding use of this chair for transit.

**WARNING:** Never use this chair on an escalator because the chair may tip over.

**WARNING:** Many of the screws, bolts, and nuts used on this chair are specialized or high-strength fasteners. Only use fasteners purchased through Convaid or a Convaid service dealer.

**WARNING:** Do not use the chair unless it has proper tire pressure. (Front 36 psi/ Rear 30 psi, 248kPa/200kPa, 2.5BAR/2.0BAR) Do not over inflate the tires. Failure to follow these instructions may cause the tire to explode and cause harm. Tire size and maximum pressure as listed on the wheels.

**WARNING:** The chair could lose its flame resistant characteristics when using aftermarket seating or cushion.

**WARNING:** Do not leave/store the chair in direct sun/heat over a long period of time. Check the temperature of the chair prior to usage.
Chair Warning Label

Never leave occupant unattended. Failure to read and follow user guide instructions could result in serious injury. To obtain a replacement user’s guide email sales@convaid.com or call 888-266-8243

One Piece Height Adjustable Push Handle
Tilt Adjustment Lever
Height Adjustable Flip-Up Armrest (Option)
Transit Anchor (Option)
Elevating Leg rest
Single Foot Activated Wheel Lock Bar
Swing Away Laterals (Option)
11.5” x 2.5” Rear Solid Wheels
Medical Necessity Storage Basket (Option)
7.5” x 2” Front Solid Wheels
One Piece Angle Adjustable Footplate
Serial Number Label

Fig. 1
Rodeo Without Seating Overview

Chair Warning Label

Never leave occupant unattended. Failure to read and follow user guide instructions could result in serious injury. To obtain a replacement user's guide email sales@convaid.com or call 888-266-8243

Fig. 2

Back Canes

Tilt Adjustment Lever

Release Strap Recline

11.5” x 2.5” Rear Solid Wheels

Depth Adjustable Solid Seat Pan (Option)

One Piece Angle Adjustable Footplate

7.5” x 2” Front Solid Wheels
**RODEO SPECIFICATIONS WITH SEATING**

<table>
<thead>
<tr>
<th>Model Size</th>
<th>RD 10</th>
<th>RD 12</th>
<th>RD 14</th>
<th>RD 16</th>
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<td>10”</td>
<td>12”</td>
<td>14”</td>
<td>16”</td>
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<tr>
<td>Seat Depth**</td>
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<td>9” - 14”</td>
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<td>Seat Back Height</td>
<td>21”</td>
<td>22”</td>
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*Resistance to ignition of upholstered parts complies to BS-EN 1021-1 and -2
** Plus or minus .5 inches due to fabric
Δ Weight of chair is without front rigging
^ One Piece Angle Adjustable Footplate
^^ Individual Angle Adjustable Footplate
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*Resistance to ignition of upholstered parts complies to BS-EN 1021-1 and -2

** Plus or minus .5 inches due to fabric

Δ Weight of chair is without front rigging

^ One Piece Angle Adjustable Footplate

^^ Individual Angle Adjustable Footplate
Chair Set Up & Adjustment

Contents in the Box

List of items included in the box:
- Chair
- Rear wheels (pair)
- User’s Guide
- Accessories as ordered

Tools needed:
- 5/32” Allen wrench
- 7/16” Wrench
- 3/8” Wrench
- Phillips Screwdriver

How to Remove Chair from Box

1. Place box flat on the floor.
2. Verify that package is in good shape and that no damage has occurred during shipping.
3. Remove the chair from the packaging material.
4. Check to make sure that your order is complete.

Preparing the Chair for Use

Once you have all components as ordered, the directions for use in this User’s Guide will guide you through the process of preparing the chair for use:

Convaid recommends the initial fitting, adjustments, and setup take place with the help of your Convaid Representative and/or Convaid Service Dealer. However, if the instructions contained in this user’s guide are followed carefully, a caregiver or attendant will be able to set up and assemble the chair.
Setting Up

Push Handle Adjustment

1. Press both gray buttons on the outside of the pivot joints of the push handle simultaneously. Fig. 3
2. While holding the buttons down, move the push handle up or down to the desired position. Fig. 4
3. Release the gray buttons on the push handle.

Wheel Lock Operation

**WARNING:** Improper use may cause premature brake failure, which could damage wheel lock. Never use excessive force. This could damage the quick release plunger pins and the wheels could fall off and cause injury.

1. Lock the wheels by pushing the wheel lock bar downward. Fig. 5
2. Disengage the wheel lock by pulling the wheel lock bar upwards with the top of your foot. Fig. 6
Unfolding the Chair

1. Lay chair down with seat facing upward. Fig. 7
2. Unbuckle closure strap. Fig. 8
3. Push in gray buttons on leg rest extensions and swing them out and upward until parallel with the ground. Fig. 9 & 10
4. Open folded footplate and attach calf support to footplate with Velcro. Fig 11

5. Apply wheel lock. Fig. 12
6. Push in gray buttons on push handle, and lift upward until handle is at a 90-degree angle with chair. Fig. 13
7. Place foot on the caster tube and push against back tubes using both hands. Make sure the safety lock clicks into place by visual inspection on both sides. Fig. 14 & 15

⚠️ WARNING: Make sure the safety lock clicks into place. Two clicks will be heard. (Fig. 14)
WARNING: Look to see that safety lock pins are visible and fully exposed on both sides. (Fig. 15)

8. Adjust push handle and footplate into desired position.
9. If applicable, lower armrests, unfold lateral trunk supports and place seat cushion onto seat upholstery. Fig. 16, 17 & 18

WARNING: Keep fingers free of folding mechanism.

Folding the Chair

1. Before folding, front wheels of chair should be in a forward facing position. Fig. 19
2. Apply wheel lock by pushing wheel lock bar downwards. Fig. 20
3. Position chair in a full upright position (not tilted or reclined). Fig. 21

If applicable, flip up armrest fold lateral trunk supports and remove seat cushion. Fig. 22, 23, 24, 25
4. Push in gray buttons on leg rest extensions, swing them upward until parallel with the ground. (Fig. 26) Detach the calf panel and fold up footplate. Fig. 27
5. To disengage safety lock, grasp red levers and simultaneously squeeze them together with one hand. With the other hand hold top of push handle pulling towards you. Fig. 28 & 29
6. Push chair downward into the folded position. Fig. 30
7. Push in gray buttons on the push handle, and rotate handle back on to chair. Fig. 31
8. Secure closure strap to hold the chair in the folded position. Fig. 32
9. Push in gray buttons on leg rest, and rotate leg rest under chair. Fig. 33
10. With a straight back, bend knees and lift chair as shown in photo. Fig. 34

⚠️ WARNING: Apply lubricant to safety lock as needed.
Fitting Guide

Correct seating and positioning encourages good posture, which in turn aids circulation, breathing and digestion.

Please take the time to properly adjust the chair to fit the user. If the user is not correctly positioned, check the accessories section of this user’s guide to see if one or more of our accessories would help to facilitate posture or consult a physical therapist.

Improper seating can cause problems. Please consult a physical therapist or doctor for additional guidance.

When properly fitted, Convaid chairs will provide years of comfortable use. As the user grows, refer back to this Fitting Guide to adjust the dimensions of the chair.

**Seat Back Height**

The back height varies according to chair size. Headrest extensions are available when extra height is needed to support the head.

To determine the back height, measure from the seat to the upper part of the head. Fig. 35

**Seat Width**

Proper seat width enables the user to sit comfortably and prevents problems from developing. While user is seated on a flat surface, measure from hip to hip. Fig. 36

The user should have enough room to prevent hips and thighs from rubbing against the frame. However, the chair should not be too wide or the user will slide around and posture could be affected.

Seat width is measured from the inside edge of the seat frame. Fig. 37
Seat Depth

Measure from the most posterior portion of the buttocks to the back of the knee. Subtract from that measurement 1-2" (25mm-51mm) to allow adequate clearance between the seat and the back of the knee. Fig. 38

Seat Depth Adjustment Without Seating

1. Loosen the two bolts located within the adjustment slot on the top seat pan using a 5/32" Allen wrench on top for the bolt and a 7/16" wrench for the nut on the bottom of the seat pan. Do not remove nut from bolt. Fig. 39

2. Using the same tools from step 1, remove the horizontal facing nut located under the seat pan from both the right and left side. Fig. Fig. 40

3. After the nut is removed, loosen the horizontal facing bolt on each side until the seat tubes slide freely. Do not remove the bolt entirely. Fig. 41

4. Adjust seat tubes to desired depth by aligning holes on the stationary seat base with the incremental holes on the seat tubes. Retighten the bolt from step 3 through the aligned holes to secure seat depth. Reattach nut removed in step 2.

5. Retighten the nut and bolt from step 1 to secure seat pans.
Seat Depth Adjustment With Seating

1. Push the gray buttons on the leg rest extensions; swing them upward until parallel with the ground. Fig. 42
2. Peel off seat upholstery from the mesh seat support. Fig. 43
3. Remove bolt with a 5/32” Allen wrench. Fig. 44
4. Extend the footplate tube by matching it with the holes on the seat base. Fig. 45
5. Tighten back the bolt. Fig. 46
6. Repeat on opposite side.

Note: The same upholstery is used for both one-piece and individual footplates.

Tilt Adjustment

The tilt feature allows for added comfort and/or convenience during feeding. To tilt, squeeze the tilt lever on the chair’s handle and push down. Release the lever when desired angle of tilt has been achieved. Fig. 47 & 48

Fig. 42
Fig. 43
Fig. 44
Fig. 45
Fig. 46
Adjust seat depth to desired setting
Fig. 47
Fig. 48
Fig. 49
5°- 45° of adjustable tilt
Recline Function

HELPFUL HINT:
For ease of use, lift the push handle upwards during the entire recline process.

Upright Position

Step: 1
Rotate Push Handle downward:

Push-in the Gray Push Buttons located on the side of the push handle, at the same time, rotate the Push Handle downward. Fig. 50 & 51

Step: 2
Recline the seat back:

Lift Push Handle upward (Fig. 52) to relieve the occupant’s weight. At the same time, pull upwards on the Recline Pull Ring (Fig. 53), and recline the seat back to desired position (Fig. 54).

Upright Position

To return seat back to upright position repeat steps 1 & 2. Hold top of seatback and push back up to bring upright, instead of reclining.

Fig. 50 Gray Push Button
Fig. 51 Rotate Push Button downward
Fig. 52 Lift Push Handle Upwards
Fig. 53 Pull forward on Recline Pull Ring
Fig. 54 Recline the seat back
Fabric Removal

Chair upholstery may be removed to facilitate cleaning.

Removing seat upholstery and under seat mesh support: Fig. 55-58

1. Remove screws at the front of seat tube.
2. Unfasten the Velcro on the seat upholstery and the under seat mesh support located at the back of the seat.
3. Pull seat upholstery towards leg rest extensions.
4. Release Velcro from calf support to remove seat upholstery from the chair.

Removing back upholstery: Fig. 59-61

1. Unscrew top straps located below the push handle.
2. Release the Velcro Straps on the back side of the chair.
3. Release Velcro pelvic stabilizer straps and pull upholstery away.

Note: Do not replace upholstery until it is completely dry.
Seat Upholstery Attachment

The seat upholstery is attached to the mesh seat support with Velcro. The mesh support is attached to the seat frame with Velcro and Velcro straps. The mesh can be tightened or loosened from the side or rear to give the seat a supportive contour.

**To contour the Lower Back:**

1. Peel off seat upholstery. Fig. 62
2. Contour or tighten the mesh support by adjusting the Velcro flap in the rear and the three Velcro straps underneath. Fig. 63, 64
3. Reattach seat upholstery to mesh support.

**Pelvic Positioning Belts**

**WARNING:** Positioning belts should never be used as a safety restraint device in a motor vehicle when transporting chair with occupant. An additional WC-4-19 or ISO 7176-19 compliant automotive type seat belt is required when the chair is used in transport vehicles. Make sure the occupant does not slide down in the wheelchair seat.

1. The belts must be snug, but not too tight. You should be able to slide your open hand, flat between the belt and the occupant.
2. NEVER use positioning belts as a user restraint, or on an occupant who is comatose or agitated.
3. Failure to heed these warnings may cause serious injury.

**Two-Point Positioning Belt**

**To Buckle:**

Snap together the two straps at the buckle. Fig. 65

**To Release:**

Press on each side to release buckle and pull away from each other.

To adjust seat belt, rotate plastic adjuster up to release lock. Fig. 66

![Fig. 66](image)

Rotate Plastic Adjuster to Release Lock. Fig. 67
Three-Point Positioning Belt

To Buckle:
Slip the metal clasp on the belt strap into the crotch strap buckle. Fig. 68

To Release:
Press the gray button on the buckle and pull out the clasp.

Depth Adjustable Strap:

The depth adjustable strap prevents the user from sliding out of the chair. It is connected with the gray quick-release buckle. It can be adjusted by threading the strap through desired slot on the seat upholstery. Fig. 69

Optional Feature:

The strap is connected with the gray quick-release buckle. It can be adjusted by threading the strap through desired slot on the seat upholstery. Fig. 70

H-Harness with Padded Covers

H-harness shoulder straps help the user retain upright trunk position. To adjust, insert the bolts on the end of the strap through the grommet holes on the back upholstery, and secure with the threaded knob. Choose an area in the back upholstery that will keep the user secure, but not so tight that the straps rub against the face or neck. The area should be level with or higher than the top of the shoulders. Fig. 71 & 72
Footplate Adjustment

All Convaid footplates are height adjustable. To determine the correct seat-to-footplate height, measure from the back of the knee to the bottom of the heel. Fig. 73

**Note:** By flipping the footplate upside-down, it allows you to accommodate shorter leg drops than the chair is otherwise able to do in standard configuration.

**Height Adjustment:**
The soles of the feet or heels should rest comfortably on top of the footplates. To achieve this, remove detent pins on the front of the leg tubes, slide the footplate to the desired height and reinsert the pins. When the footplate is adjusted in its highest position, the excess material of the calf flap may be wrapped under the footplate and attached with Velcro. Fig. 74 & 75

**Angle Adjustment:**
To achieve comfortable foot placement, the footplate angle may be adjusted. Loosen the #1 bolt on each side, and adjust to desired position. Fig. 76

**Depth Adjustment:**
To adjust the depth of the footplate, loosen the #2 & #3 bolts on each side of the footplate. Slide the foot-plate to the desired depth, and tighten the bolts. Fig. 77
Individual Footplates

To adjust minimum seat to footplate height:

1. Flip and swap the individual footplate assemblies. Fig. 78 & 79
2. Use a 5/32” Allen wrench to loosen the nuts and bolts from each footplate.
3. Slide the footplate out and adjust the lock pin to the upper locking position.
4. Reattach the footplates at desired angle.
5. Retighten hardware.
6. Adjust to desired height.

Note: The lock pin must be in locking position.
Foot Positioners

Adjustable foot positioners hold feet in position on the footplate. The foot positioners may be criss-crossed over the top of the foot to secure the entire foot. Fig. 80

The foot positioners can also be converted to an ankle strap. To convert into an ankle strap, remove left buckle and secure the loose end of the strap. Wrap the right strap around the ankle and fasten the buckle. Fig. 81, 82, 83 & 84

To attach the positioners, thread the strap through top of footplate, and bolt to underside of footplate. Fig. 85 & 86
Footbox Cover

To install footbox cover to one-piece footplate:

1. Attach the footbox cushion to the footbox base using the Velcro. Fig. 87
   Note: Make sure the front flap of the box cushion is facing forward when attaching the cushion.
2. Secure the cushion to the footbox by wrapping the front flap of the cushion underneath the footbox. Fig. 88
3. After securing the cushion to the footbox, attach the cover by wrapping it over the footbox base. Fig. 89
4. Attach the footbox cover to the footplate using the provided Velcro strip. Fig. 90
Wheels

Specifications

The Rodeo comes standard with 7.5" x 2" (190mm x 51mm) front and 11.5" x 2.5" (290mm x 60mm) rear solid tires. When ordering replacements or pneumatic wheels, please have the following information available:

- Chair model and size
- Wheel size

Pneumatic Tire Sizes

<table>
<thead>
<tr>
<th>Pneumatic Tire Sizes</th>
<th>Dimensions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front</td>
<td>7.5&quot; x 2&quot;</td>
</tr>
<tr>
<td></td>
<td>(190mm x 51mm)</td>
</tr>
<tr>
<td>Rear</td>
<td>11.5&quot; x 2.5&quot;</td>
</tr>
<tr>
<td></td>
<td>(290mm x 60mm)</td>
</tr>
</tbody>
</table>

Rear Tire Removal

Rear Wheel Locking Pin

Fig. 91
Grasp wheel, press down and hold the rear wheel locking pin and pull wheel out of rear axle.

Note: No tools are required to remove tire.
Rear Tire Installation

Fig. 93
To install, slide wheel onto rear axle and push with ball of hand until it clicks into place.

Fig. 94

⚠️ WARNING: Always make sure the wheels are installed properly. You will hear a “click” when the wheel lock into place. Pull on wheel to confirm installation.

Anti-Shimmy

In event that the front wheels develop a shimmy, use a wrench (3/4”) to tighten the stem nut. Adjust the stem nut clockwise until the shimmy disappears. Fig. 95 & 96

Fig. 95
Fig. 96
Accessories

Convaid offers a wide variety of supports to help properly position the user.

Note: Convaid’s chairs provide a semi-contour fit around the body. The user must be fitted correctly into the chair to achieve optimal posture and comfort.

Heavy Duty Under Storage Basket

The Heavy Duty Under Storage Basket is designed for large or heavy support equipment, such as a ventilator. It is made of texteline mesh and durable plastic and suspends from the chair frame by Velcro straps.

⚠️ WARNING: Remove tray, storage basket, canopy & oxygen tank bag during transport in bus or van.

Full Torso Swing-Away Support Vest

The adjustable support vest keeps the user securely in place, maintains midline seating position, and prevents forward slumping.

The vest attaches with Velcro straps around the back of the chair. To attach, insert the shoulder straps through the back upholstery grommet holes, and secure with the threaded knob. To keep the vest from sliding up, feed the side straps of the three point positioning belt through the vest loops. Adjust the side straps on the vest for proper fit around the user’s trunk. Fig. 98
Adjustable Firm Trunk Supports

The lateral Thoracic supports help maintain midline positioning of the trunk. To adjust the lateral Thoracic supports:

1. Release the double sided Velcro support straps on the back of the chair to allow for vertical height adjustment of the lateral trunk support. Fig. 100
2. Loosen the knobs on the lateral mounting bracket to adjust the lateral supports vertically and horizontally. Fig. 101
3. Reposition laterals to the desired location. If the Thoracic supports have to be opened wider to accommodate the user’s chest width, a new opening must be created in upholstery. Remove the back upholstery, and with a razor blade, slit open the second upholstery slot. Reinstall the back upholstery onto the frame. Fig. 102
4. Tighten the knobs and reposition the double sided Velcro support straps on the back of the chair. Fig. 103
Headrest Extension

Extends back height to provide head support of taller individuals. The Headrest extension fits easily into sockets of the back frame. To adjust height, move rubber grommets on the mounting posts to desired position. Fig. 104 & 105

Padded Headwing

The padded headwing provides firm support for midline positioning. Fig. 106 The headwing can be attached at any height by wrapping the Velcro straps around the back of the frame or headrest extension. Fig. 107
Occi Headwing

The Occi Headwing comfortably positions the head in alignment. To attach, thread the straps through the slits in the back upholstery and attach at the back of the chair. For added security, thread laces through the grommet holes in the upholstery, and tie. Fig. 108–113. If the Occi Headwing is mounted to the headrest extension, wrap the straps around the headrest extension and secure by lacing the threads through the grommet holes.
Adjustable Canopy

Installation:

1. Align plastic canopy retaining clips with frame of the chair. Push on clips with the ball of your hand until they snap into place. Fig. 114 & 115
2. To open, grasp top of canopy and push forward and rotate downward. Fig. 116 & 117

Oxygen Tank Bag

The oxygen tank holder holds a size 4.3” (109 mm) diameter tank. To attach, wrap top straps around the support bar and buckle. Wrap lower strap around frame at the base to keep bag taut when chair is tilted. Fig. 118
I.V. Pole

The folding I.V. pole offered on the Rodeo accommodates the user when intravenous fluids, medication, or G-tube feeding are necessary. Fig. 119

1. The pole easily secures to the Rodeo by clamping the pole mount on the side mobility base tubing. Fig. 120 & 121. Place bolt into hole of clamp and screw on using 5/32” Allen wrench. Fig. 122 & 123

NOTE: The I.V. Pole can be removed or folded when not in use. Fig. 124

NOTE: The I.V. pole can easily be extended in height to accommodate individual needs.

⚠️ WARNING: I.V. pole should be folded when not in use.

Elevating Leg Rest

To Adjust Height:

1. Place your hand on the grey button located at the knee joint. Fig. 125
2. Press the grey button to adjust lower extremity to design angle and release button. Fig. 126
Fold or Swing-Away Lateral Supports

To fold or swing-out the lateral trunk supports, squeeze the latch located at the bottom of Lateral Support Bar, and fold the pad inwards or outwards. (Fig. 127 & 128). Make sure the lateral trunk supports are folded when you fold the chair.

Medial Thigh Support (Abductor)

Separates thighs to improve hip alignment and stabilize sitting posture. Degree of abduction can be varied and can favor one side.

1. Wrap the abductor flaps over the user’s thighs from inside to outside.
2. Wrap straps under and around the side frame, attach to buckle and adjust. Fig. 129
Lateral Thigh Support (Adductor)

Pulls thighs together to improve hip alignment and stabilize sitting posture. Degree of adduction can be varied.

1. Cross the adductor flaps over the user’s thighs.
2. Wrap straps under and around the seat tube and attach with the buckle under seat. Fig. 130

Attendant Hand Brake - Tire Removal: See Page 37

Attendant Hand Brake - Tension Adjustment:

To adjust the brake tension, turn adjusting nut (A) counter-clockwise, then turn locknut (B) clockwise to secure nut (A) in position. Fig. 131 & 132
Anti-Tip Tubes

1. To install the anti-tip tube, align the tube with the end of the round frame tubing located next to the rear wheel. Fig. 133
2. Push the spring button while positioning the anti-tip tube onto the round frame tubing, and then push until the “release button” pops through the hole located on the anti-tip tube. Fig. 134
3. Repeat steps 1 & 2 for opposite side. Fig. 135
4. To remove the anti-tip tubes, perform 1-3 steps in reverse order.

Caster Locks

1. Engage caster lock by pushing the caster lock down. Fig. 136
2. To disengage the caster lock, push the bottom portion of caster lock. Fig. 136

Utility Bag

The Utility Bag is for storing essential items. It attaches to the back of the chair, and can be removed and converted to a tote bag. To attach bag to chair, hook clasps into rings located on the backside of chair. Fig. 137
Shoe Holders

1. Thread the 3-Bar Slide onto the strap with the curved side down. Feed the strap through the molded strap slot. If you have the padded version, thread the Pad onto the strap as shown Fig. 138
2. Thread the strap end through the Buckle. Fig. 139
3. Thread the strap end through the 3-Bar Slide. Fig. 140

Fig. 138 Fig. 139 Fig. 140

Optional Attendant Hand Brake

Hand brakes help to maintain control of the chair when going down an incline. A moderate squeeze to the lever will slow the chair; a firm squeeze will stop the chair. Fig. 141

Attendant Hand Brake - Tire Installation:

Slide wheel onto rear axle, and push on wheel until it clicks into place. Fig. 142-144

Important: Before pushing on wheel, make sure the brake band is flush with the inside of the brake housing.

Fig. 142 Fig. 143 Fig. 144

![Fig. 141]

WARNING: Always make sure the wheels are installed properly. You will hear a “click” when the wheel lock into place.
Upper Extremity Support Surface (Tray)

The trays are great for feeding and for trunk stabilization. They feature a safety lip and are easy to clean.

1. Depress spring button on underside of armrest until tray mount tube pops out.
2. Grasp tray mount and extend until locked into position. Fig. 145
3. While holding the tray with both hands, squeeze black handles and slide onto ends of tray mount. Fig. 146, 147, 148 & 149
4. When returning tray mount tube inside, maintain alignment of snap in order to secure button into correct hole.
Calf Panel

The calf panel provides support for the lower legs. To attach, wrap the calf panel around leg rest extensions and Velcro to the back of the panel. Make sure it Velcros to the calf panel support (seat upholstery leg extension) Fig. 150, 151 & 152.

Height Adjustable Flip-Up Armrests

The height adjustable flip-up armrests provide added support and positioning. Armrests “flip-up” out of the way for easy access into the chair, and adjust in height for added comfort. To attach or adjust the height of the armrests, remove the two screws from each bracket, adjust bracket to the desired height, and reinsert the screws. Fig. 153 & 154
Solid & Mesh Side Panels

The side panels are designed to keep the occupant's arms inside the chair and to provide added security. The side panels are attached to the chair with 1 screw at the top and 2 Velcro straps at the bottom.

The side panels will adjust to accommodate varying degrees of recline. To adjust, loosen the Velcro strap on the front/outside of the panel, recline the chair to desired position and re-tighten the Velcro strap. Fig. 155

Side panels are available in solid or mesh fabric. The mesh fabric allows for increased ventilation. Fig. 156 & Fig. 157
Seat Cushions

Support: General Use Cushion
Flat foam with wooden insert. Fig. 158

- Promotes stability and posture control and provides comfort for the user.
- Waterfall front eliminates pressure points at the back of the knees.
- Cost effective cushion choice.

Position: Medial Thigh Support and Anti-Thrust Cushion
Contoured foam with wooden insert. Fig. 159

- Medial thigh support helps position the legs out of adduction and into better alignment, which can provide for improved weight-bearing balance and stability.
- When used with a lap belt, the 1” (25mm) anti-thrust shelf in front of the ischials helps eliminate sliding or thrusting forward of the pelvis. This provides improved stability and reduces sacral sitting.

Align: Lateral Pelvis and Lateral Thigh Support Cushion
Contoured foam with wooden insert. Fig. 160

- Contoured edges provide lateral, pelvic and thigh positioning to reduce lateral movement of the pelvis and improve lower extremity stability.
- Increased surface contact for better weight distribution.
Fitting
The fitting of the cushion should be done by an experienced clinician. When fitted correctly, the cushion will help provide stable support and promote good posture. Consult the clinician for questions regarding individual needs.

Select the cushion size to match the seat width and depth of the chair. Measure the distance between the buttocks and the back of the knees. Subtract 1-2” (25mm-51mm) to allow for adequate clearance between the seat and the back of the knees.

1. Apply wheel lock. Never leave occupied chair unattended.

2. With the material identification tag towards the rear of the chair, place the cushion onto the seat upholstery. Line up the Velcro straps to secure the cushion in place. Front end of cushion should line up with the front edge of the seat upholstery. Position the hips of the occupant to the back of the seat. The ischials (seat bones) should be centered on the seat well of the cushion. Use positioning belt to buckle occupant into the chair.

3. Adjust the wheelchair footrest height so that the user’s legs rest firmly but comfortably on the cushion. Proper footrest adjustment will enhance sitting comfort and help lower peak sitting pressures. If applicable, readjust armrest height and lateral trunk supports.
Caution

The height and weight of the occupant, in conjunction with a seat cushion may affect the center of gravity and cause the wheelchair to become unstable, potentially resulting in injury. Prior to use, assess the stability of the wheelchair by sitting in it with the cushion attached.

Ensure the cushion’s Velcro is in good condition and is aligned properly with the Velcro on the wheelchair seat. Make sure the cushion is firmly attached. An improperly attached cushion may cause sliding, potentially resulting in injury.

Changes in the user’s condition or growth, weight or changes in wheelchair equipment or accessories may require reassessment by a clinician to ensure proper cushion fit and suitability. Skin should be constantly checked by the user’s caregiver for any signs of reddened areas or skin sensitivity. These areas should be brought to the attention of a clinician. The clinician should also assist the family with assessing the cushion for any possible areas that have bottomed out.
The optional wheelchair transport model has been crash tested and complies with the requirements of RESNA WC4:2012 section 19 and ISO7176-19:2008.

<table>
<thead>
<tr>
<th>Model</th>
<th>Weight</th>
<th>Model</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>RD10T</td>
<td>77/66 lbs</td>
<td>RD12T</td>
<td>77/66 lbs</td>
</tr>
<tr>
<td>RD14T</td>
<td>100/100 lbs</td>
<td>RD16T</td>
<td>170/140 lbs</td>
</tr>
</tbody>
</table>

To reduce possibility of injury, the head support must always be used with the chair.

The following instructions should be followed to minimize impact in case of crash:

1. Chair must be forward facing. All non-essential accessories removed except when medically necessary.
2. Use only a tested, proven and compatible 4-point wheelchair tie-down system, and a 3-point occupant restraint system (WTORS) in accordance with WC4-18 or ISO 10542-1.
3. The wheelchair tie-downs must be securely attached to the four red anchor points on the chair. See arrows in above photo for anchor points.
4. The occupant restraints must include a lap and shoulder belt, secured directly to the Rodeo frame and side or roof of the vehicle.
5. Wheelchair restraint manufacturers’ instructions must be followed precisely to ensure intended performance.

WARNING: Convaid belts and shoulder straps are for positioning only and are not to be used as a vehicle restraint.

Note: Do not over tighten this may cause damage to the frame.

1. All floor tie-down straps must be drawn tight in the front and the back to eliminate any forward/backward movement of the chair.
2. Wheelchair restraint manufacturers’ instructions must be followed precisely to ensure intended performance.

Note: Tray, storage basket, canopy and oxygen tank bag must be removed during transport in bus or van, except when medically necessary.

Note: Convaid recommends the use of all Transit Required Accessories during transportation in a motor vehicle; which include the H-harness with 3-point pelvic belt (used for positioning), Headrest Extension, and Foot Positioners. (only applicable to E1232)
**Wheelchair Lateral Stability and Belt Restraint Accommodation Rating**

<table>
<thead>
<tr>
<th>Wheelchair Model</th>
<th>Mass (Weight) of Wheelchair (lb./kg)</th>
<th>Test Rating (A,B,C,D)*</th>
<th>Lateral Stability ** (in./mm)</th>
</tr>
</thead>
<tbody>
<tr>
<td>RD-10T</td>
<td>29/13</td>
<td>B</td>
<td>0.51/13.0</td>
</tr>
<tr>
<td>RD-12T</td>
<td>33/15</td>
<td>A</td>
<td>0.79/20.0</td>
</tr>
<tr>
<td>RD-14T</td>
<td>37/17</td>
<td>A</td>
<td>0.79/20.0</td>
</tr>
<tr>
<td>RD-16T</td>
<td>39/18</td>
<td>A</td>
<td>2.17/55.1</td>
</tr>
</tbody>
</table>

*A = Excellent; B = Good; C = Fair; D = Poor

** “Lateral stability” is the displacement of point P (the center of gravity on the loaded wheelchair) when a platform with the loaded wheelchair is tilted 45° laterally from the horizontal. Higher numbers indicate less stability.

This table refers to tests performed in accordance with WC19 to establish lateral stability during normal travel and the ease of use and proper fit of vehicle-anchored belt restraints. The letter designation reflects the overall rating of the lap and shoulder belt position.

**Transportation Mode Instructions**

Using the Rodeo Chair for Transportation in Motor Vehicles:

The Transit Model Rodeo is for transporting users in motor vehicles when it is equipped with the OPTIONAL Transit feature and used in accordance with these instructions. The chair must be secured in a forward-facing position with Wheelchair Tiedown and Occupant Restraint Systems (WTORS), which meets the requirements of WC-4: section 18 or ISO 10542-2 Recommended Practice—Wheelchair Tiedown and Occupant Restraint Systems For Use in Motor Vehicles.

**IMPORTANT INFORMATION:**
This transit option conforms to and has been dynamically tested in accordance with RESNA WC- 4:2012 Section 19 (WC19) and ISO 7176-19:2008
**WARNING:** When riding aboard a motor vehicle, it is preferred that the wheelchair user transfer into the vehicle’s manufacturer’s seat and use a federally approved, crash-tested seat.

**WARNING:** During transit, a five-point harness must be used for occupant weight less than 51 lb (23 kg).

**WARNING:** Rodeo was dynamically crash tested in a forward facing configuration using an appropriately sized crash-test dummy restrained by both upper-torso (shoulder) and lower-torso (lap) belts. To reduce the possibility of head and chest injuries resulting from contact with vehicle components, you must use both upper and lower torso belts.

**WARNING:** Both pelvic and torso restraint belts must be used while traveling aboard a motor vehicle.

**WARNING:** Keep seatbelt release button away from other wheelchair components to avoid releasing during crash.

**WARNING:** Whenever possible, auxiliary wheelchair equipment should be removed from the wheelchair and secured in the vehicle during transit so that it does not break free and cause injury to vehicle occupants during a crash.

**WARNING:** Adequate clear zones are required for occupants restrained by both upper- and lower-torso belt restraints. See Figs. 88 & 89.

**WARNING:** The belt restraints must remain in position on skeletal portions of the body and not place undue stress on the abdomen.
WARNING: Do not alter or substitute any part or component of the wheelchair, wheelchair frame or wheelchair seating system.

WARNING: Do not attach tie downs anywhere except designated tie down locations.

WARNING: Do not use the chair if it has been involved in a crash. In the event that your Rodeo is involved in a crash, please contact the Convaid Service Dealer or Convaid Customer Service Representative in order to arrange an evaluation of your Rodeo.

RECOMMENDED CLEAR ZONES IN VEHICLE

The rear clear zone is measured from the rearmost point on an occupant’s head. The front clear zone is measured from the frontmost point on an occupant’s head.

Dimensions are shown in inches (millimeters).

Providing Clear Space & Padding

Position the wheelchair aboard the motor vehicle to ensure sufficient clear space in front of, and behind, the occupant. (See Figs. 161 & 162)

WARNING: If there are any hard or sharp objects or components near the wheelchair, such as components of lifts or fold-up seats, they must be covered with heavy-duty energy-absorbing padding to ensure the safety of the wheelchair occupant and other passengers.
Securing the Wheelchair

Attach tiedown straps to securement points (red brackets) located on the wheelchair’s legs in accordance with the WTORS manufacturer’s instructions. Securement points are identified by the symbol in Fig. 164. and their location on the wheelchair illustrated in Fig. 163.

When securing the occupied wheelchair, it is important that the WTORS anchor points on the floor and wall of the motor vehicle are positioned properly according to the WTORS manufacturer’s instructions. The wheelchair must be positioned facing forward inside the vehicle. Position the wheelchair between the front and rear tiedown anchor points, allowing for the correct angle of adjustment of the tiedown straps, as illustrated in Fig. 165.

Your Convaid transit wheelchair can be easily secured by four-point strap-type tiedowns by attaching the hook end fittings of the tiedown straps to the four red securement-point brackets located on the four tubular legs of the wheelchair or by threading tiedown straps through the openings in the securement points.

The floor anchor points and wheelchair should be located:
- so that the tiedown straps follow a straight, clear path from the wheelchair securement points to the floor anchor points and
- so that the front straps are angled outward from the sides of the wheelchair and
- so that the rear straps are anchored straight back from the wheelchair securement points

Once all four tiedown straps are attached to the wheelchair:
- inspect all tiedown straps for signs of wear to the webbing and replace any straps that are worn and
- tighten the straps to remove any excess slack and provide tension between the front and rear tiedown strap
PREFERRED ANGLES OF FRONT AND REAR TIEDOWN N STRAPS (Fig. 167) AND PREFERRED LOCATIONS OF FLOOR ANCHOR POINTS (Fig. 166).

**Fig. 166**

**Fig. 167**: FRONT TIEDOWN STRAPS ANGLED AWAY FROM SIDES OF WHEELCHAIR.

**Fig. 168**

**Fig. 169**: CORRECT POSITIONS OF SHOULDER AND LAP BELT RESTRAINTS AND WHEELCHAIR TIEDOWNS.
STANDARD METAL CLIP (FIG. 170) AT LOWER END OF SHOULDER BELT AND AT END OF OPTIONAL WHEELCHAIR-ANCHORED LAP BELT USED TO CONNECT TO PIN/BUSHING (FIG. 171) ON LAP BELT OR ON WHEELCHAIR SECUREMENT POINT BRACKETS.

Fig. 170

Fig. 171
Restraining the Wheelchair Occupant

Your Convaid transit wheelchair was dynamically crash tested in a forward-facing configuration using an appropriately sized crash-test dummy restrained by both upper-torso (shoulder) and lower-torso (lap) belts. To reduce the possibility of head and chest injuries resulting from contact with vehicle components, you must use both upper and lower torso belts. (See Figs. 168 & 169)

Your Convaid transit wheelchair provides for the use of an optional wheelchair-anchored lap belt. The optional belt, which has been dynamically tested in accordance with Annex A of WC19, may be ordered from Convaid at a nominal additional cost. To attach the lap belt to the wheelchair, secure the metal clips at the ends of the lap belt (Fig. 170) to the pin/bushing connectors located on the wheelchair’s rear securement-point brackets. (Fig. 171)

Before loading the wheelchair onto the vehicle lift, fasten the lap belt over the wheelchair user’s pelvis. The wheelchair user should wear the optional lap belt as low over the pelvis and as snugly as possible without compromising comfort. The vehicle-anchored shoulder belt may then be clipped to the pin/bushing connector located on the lap belt near where it attaches to the chair. When not in use, the optional lap belt may be looped underneath the seat, buckled, and tightened.

If the wheelchair is purchased without the optional lap belt or if the wheelchair user elects not to use the belt, a vehicle-anchored lap and shoulder belt must be used. As with the wheelchair-anchored lap belt, it is very important to position the vehicle-anchored lap belt low over the pelvis so that the angle of the lap belt is within the preferred zone of 45° to 75° to the horizontal or the optional zone of 30° to 45° to the horizontal, as shown in Fig. 166.
Note: Steeper side view pelvic-belt angles are especially important if the pelvic belt is intended to be used for postural support in addition to occupant restraint in a frontal crash. Steeper angles will reduce the tendency for a vertical gap to develop between the user and the belt due to compliance of seat cushions and belt movement, thereby reducing the tendency for the user to slip under the belt for the belt to ride up on the soft abdomen during normal use.

Note: Steeper belt angles also reduce the tendency for upper-torso belts to pull the pelvic belt onto the abdomen during frontal impact loading.

Be sure that the shoulder belt crosses the chest and the middle of one shoulder and that belt restraints are not held away from the body by wheelchair components or parts, such as arm rests or wheelchair legs. (See Fig. 172)

Thread the lap belt under the frame tubes located directly under the user’s elbows and pull the belt snug against the pelvis. Ensure that belt webbing is not twisted as this may compromise safety. It is best for Rodeo to be transported with the seat in a relatively upright orientation. However, if the seat must remain in a tilted position for medical reasons, the seat back should not be reclined more than 30º from the vertical. If it is necessary to recline the seat more than 30º, move the shoulder belt anchor point rearward on the vehicle wall so that the shoulder belt remains in contact with the wheelchair user’s shoulder and chest.

**Using Postural Belts & Supports**

Positioning accessories such as pelvic positioning belts, anterior trunk supports, and lateral trunk supports may be used while in transit, but are not designed to provide restraint during a crash. Postural supports and belts should therefore not be relied on for restraint in a vehicle crash and should be used only in conjunction with lap and shoulder belts that have been designed for restraint in a motor vehicle and crash tested in accordance with SAE J2249/WC-4, ANSI/RESNA WC-4 :2012 and/or ISO 10542-1.
Trays & Other Wheelchair Components

To reduce the risk of potential injury to the wheelchair user or other occupants in a motor vehicle crash, wheelchair-mounted accessories, such as trays and respiratory equipment, must be removed and secured separately during transit. Use tether straps or other strong attachment hardware to prevent items from breaking loose and causing injury during a crash. If it is absolutely necessary to keep a tray on the wheelchair during transit, energy-absorbing padding must be placed between the edge of the tray and the wheelchair user or serious injury may result during a crash.

WTORS Manufacturers

Convaid is a wheelchair manufacturer and does not offer wheelchair tiedown and occupant restraint systems (WTORS). However, products that comply with current WTORS standards can be obtained from the following companies that specialize in crash-tested WTORS:

Q’Straint, Sure-Lok, Unwin and Ortho Safe specialize in crash-tested tie-down systems and are in no way associated with Convaid.

Ortho Safe Systems
P.O. Box 8865
Trenton, NJ 08650 U.S.A
(609) 587-9444

Q’Straint
5553 Ravenswood Rd.
#110 Ft. Lauderdale, FL
33312 U.S.A
(954) 986-9987

Sure-Lok
2501 Baglyos Circle
Bethlehem, PA 18020
U.S.A (866) 787-3565

Unwin Safety Systems
Unwin House
The Horseshoe Coat Road,
Martock, TA12, 6EY U.K.
(44) (01935) 827740
Important Information

Maintenance, Operating & Safety Instructions

- READ ALL INSTRUCTIONS BEFORE USING THE PRODUCT
- ALWAYS FOLLOW THESE SAFETY INSTRUCTIONS
- SAVE SAFETY INSTRUCTIONS FOR FUTURE REFERENCE

WARNING:

• For safety, the seat belt should be used at all times.
• Do not leave user unattended.
• Do not strap user too tight.
• Straps should not interfere with breathing or circulation
• Always apply wheel lock before letting go of the chair.
• Remove tray, storage basket, canopy and oxygen tank bag during transport, except when medically necessary.
• If front edge of seat is at or forward of the point where tires touch the floor, avoid using front of seat tubes for support during entry or exit from chair to prevent tipping.
• Avoid using footplates for weight support during exit or entry of the chair.

1. Waste Disposal
The shipping carton should be kept for possible return to the manufacturer/service facility for repair or maintenance. Other paper packaging waste should be set aside for recycling. For disposition of replaced parts or the complete chair, the materials should be separated into: plastic, rubber, steel, aluminum, etc., and set aside for recycling.

2. Intended
Convaid’s Rodeo is a lightweight non-rigid high strength aluminum wheelchair with a tilt and recline mobility system for everyday indoor and outdoor use on flat, firm terrain. The Convaid Rodeo is an attendant propelled device, its’ intended function and use is to provide mobility to persons with physical disabilities who are frequently or permanently non-ambulatory and limited to a sitting position. In addition the Rodeo transit models are for use as seating in a motor vehicle when used in conjunction with an appropriate four-point, strap-type tiedown system per RESNA WC4:2012 section-19.

3. Suitable Environment
The chair is intended for both indoor and outdoor use. If the chair is used in the rain, the excess water should be wiped off with a soft cloth. If the chair is splashed with mud or corrosive substances like salt water or road salt, the chair should be washed clean with water, wiped dry and a hypoallergenic and biodegradable lubricant reapplied to the moving parts. Contact with seawater should be avoided, as it will corrode areas that cannot be washed clean. When going from outside to inside, clean any excess dirt or mud from the wheels to prevent soiling of inside environment.
4. Safety Instructions

- Follow folding/unfolding instructions.
- Never leave occupied chair unattended.
- Do not attempt to take occupied chair up or down stairs, escalators, steep inclines, or icy or slippery surfaces.

- To avoid tipping, do not overload the chair, or hang heavy items on the push handles.
- Frequently inspect the adjustments on the frame and the positioning accessories. (see maintenance chart)
- Do not use chair after occupant has outgrown it.
- Do not ignore minor malfunctions and maintain the chair in good operating condition. Monitor the wheel lock (brakes) regularly. (See maintenance chart)

If and whenever possible and feasible, the rider should transfer out of the chair and into an approved vehicle seat and passenger restraint system. However, if a transfer is not possible, use only WC19 or ISO-7176-19 compliant chairs in a moving vehicle which contain the Wheelchair Tiedown and Occupant Restraint Systems (WTORS).

- When going up a curb or step, face forward and tilt the chair back to lift the front wheels over the curb. Move forward and lift the rear wheels over the curb.
When going down a curb, approach the curb backwards. Lower the rear wheels down the curb and continue backwards, taking the weight off the front wheels so they can be gently lowered.

When transferring user to or from chair, apply wheel lock.

Maintain control of chair at all times while going up/down ramp. Avoid steep slopes, particularly with a heavy occupant. If in doubt, do not attempt a descent unless a third party is present to help maintain control of chair.

5. User Maintenance
The following maintenance procedures should be conducted on a regular basis: Examine your Convaid product visually from time to time for possible wear and tear. Teflon spray* should be applied to frame and moving parts to maintain easy folding and adjustment.

- **Tire Air Pressure**: The air pressure in your tires should be checked WEEKLY, since low air pressure may affect brake ability.
- **Axles and Moving Parts**: Axles and moving parts should be wiped off WEEKLY with a slightly moist cloth, to remove dust, dirt and mud. Sparingly apply a high quality Teflon spray* after each cleaning. Do Not use WD-40, Silicone sprays or other lubricant sprays as they will attract dust and dirt.
- **Repair or replace loose, worn, bent, missing or damaged parts before using the chair!**
- **Flat Tire**: In the event of flat tire, please contact customer service or local dealer for specific repairing instructions.
### MAINTENANCE CHART

<table>
<thead>
<tr>
<th>Maintenance Task</th>
<th>Weekly</th>
<th>Every 3 months</th>
<th>Every 6 months</th>
<th>As necessary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rims, tires and tire pressure</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wheel lock and hand brakes</td>
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</tr>
<tr>
<td>Accessories</td>
<td></td>
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</tr>
<tr>
<td>Front and rear wheel axles</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Cleaning &amp; lubricating all moving parts****</td>
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</tr>
<tr>
<td>Belts, zippers and Velcro closures</td>
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</tr>
<tr>
<td>Seat/back upholstery**/tautness</td>
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<tr>
<td>Armrests &amp; foam</td>
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<tr>
<td>Frame</td>
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</tr>
<tr>
<td>Contacting a Convaid Dealer for service or repair***</td>
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</tr>
</tbody>
</table>

* Use a non-toxic, hypoallergenic lubricant for all moving parts of the frame

** Follow cleaning instructions for appropriate user hygiene

*** NOTE: Repair or replacement of non-removable, worn or broken parts must be performed by a qualified service facility.

### 6. Cleaning and disinfection

To prevent the spread of germs, clean all skin contacting areas with disinfectant wipes regularly. Keep frame dry and apply a non-toxic, hypoallergenic and biodegradable lubricant to all moving parts. After longer storage periods, and before further use, the entire chair needs to be serviced, cleaned, and disinfected.

#### Cleaning of frame

Frame is to be kept dry and free of dirt and should be wiped off with a non-toxic, hypoallergenic and biodegradable wipe. Lubricant should be applied to moving parts as needed to maintain easy folding and adjustment. Corrosive substance such as salt water should be avoided at all times. If exposed the frame should be wiped off with a moist towel as soon as possible. Water and a soft cloth are sufficient for basic cleaning.

#### Cleaning of wheels and brakes

Wheels and brakes should be kept free of dirt or mud after each use. Foreign objects could cause interference with moving parts. Wipe wheels and brakes with a moist cloth as needed and readjust brakes if needed.
Cleaning of wheels and brakes:
Wheels should be kept free of dirt or mud so as to not interfere with pushing the chair. The brakes are to be kept free of dirt or mud, so as not to interfere with locking. Wipe wheels and brakes with a moist cloth as needed and readjust brakes if indicated.

Cleaning of fabric cover:
Seat and back upholstery can be easily removed, washed, air dried (a Phillips head screwdriver is required) and reattached to the chair. Use standard detergent to wash fabric. Cushioned parts can also be removed from chair, washed or wiped off with a moist cloth. Before reattaching them to the chair, make sure they are completely dry. Use standard detergent to wash fabric. Parts that are permanently attached may be wiped with a moist cloth (sand blasting the chair will be easier). Allow sufficient time to dry before placing user in chair.

7. Storage
Before extended storage periods, and before reuse, the entire chair needs to be serviced, cleaned and disinfected.

8. Reuse
Your Convaid chair should undergo a wipe-down disinfection before reuse. Please use a non-toxic, biodegradable disinfectant solution suitable for surface disinfection. Please check the following components (see MAINTENANCE CHART) for operation, intactness, etc. and replace if necessary:

- Wheels (tread pattern), air pressure if applicable
- Frame
- Seat and back upholstery
- Wheel lock operation
- Bearings and axles: check wear and tear/ lubrication
- Straight-running stability of wheels
- Attachments

9. Repairs

User: The user can replace easily removable parts or accessories, e.g. foot supports, heel loops, all fabric items, hand grips, etc.

Manufacturer/Service Facility: Repair or replacement of permanently attached, worn or broken parts must be performed by a qualified service facility. Any individual part of the chair can be replaced. Contact the manufacturer/service facility for needed repairs. The chair should be packaged in the original or suitable shipping carton for return to the manufacturer/service facility. Ship via UPS.
10. Tools Required

User:
- 3/8”, 7/16”, 3/4” or 2 adjustable wrenches with 3/4” capacity Phillips head screwdriver
- Allen Wrench 5/32” (included)

Service Facility/Authorized Service Dealer
- A selection of imperial size wrenches, or two adjustable wrenches with 3/4” capacity.
- A Phillips head and a flat head screwdriver
- A rivet setting machine with a selection of tool sizes, or a set of hand tools
- Power drill with selection of imperial size drill bits

11. Spare Parts

If the user is unable to visit a Service Facility to describe the problem, they can request a diagram of the product be sent to them, so they can draw an arrow to the part needing replacement. If not under warranty, they will receive an estimate of the cost and, if necessary, shipping instructions for return of the chair.

12. Functional Tests

All four wheels should make contact with the floor. With the chair empty, push it forward on a smooth level surface with enough momentum to travel six feet (2 m). The chair should not veer to the left or right more than six inches (15 cm). Wheels should be free running and the wheel lock (brakes) adjusted to adequately secure the chair. Following the fold/unfold instructions, the chair should fold/unfold smoothly without undue effort. All fasteners should be secure. Fasteners on moving joints should not be over tight. Seat fabric should not be wide-stretched or sagging. Positioning accessories should be correctly adjusted and secure.

CE Mark Authorized Representative

B.S. Partnership
41 Dan-Y-Coed Road,
Cardiff, CF23 6NB, UK

Convid Service Dealer
Please record the Convid Dealer from which you purchased your chair:
Company:___________________________________________________
Address:____________________________________________________
Phone:______________________________Website:_________________
Contact:_______________________________Email:_________________
Serial #:_____________________________________________________

Or contact Convid Customer Service at
844 US Mobility (1+844 -876-6245) (+1-310-618-0111) or sales@convid.com
Limited Warranty

Convaid warrants to the original retail purchaser of the Convaid product, that if any part thereof proves functionally defective in material or workmanship within the specified warranty period, such defective part will be repaired or replaced (at Convaid’s discretion) free of charge. Warranty service may be performed by Convaid service center or (at Convaid’s discretion) the factory.

Warranty Period (USA only)
Frame ..............................................Lifetime of original retail buyer
Other components .................................One year
Fabric & webbing ..................................One year

This warranty does not cover normal wear and tear or damage caused by accident or misuse. To exercise this limited warranty, the user should first obtain a Return Authorization Number from Convaid’s customer service. The product must be delivered charges pre-paid (UPS recommended) to the factory or to an authorized service center, together with a copy of the original invoice, the Return Authorization Number and a written description of the problem.

THIS LIMITED WARRANTY EXCLUDES ANY CLAIM FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. ANY IMPLIED WARRANTY APPLICABLE IS LIMITED TO THE DURATION OF THIS WRITTEN WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATIONS OF INCIDENTAL OR CONSEQUENTIAL DAMAGES OR LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, SO THE ABOVE LIMITATIONS OR EXCLUSIONS MAY NOT APPLY TO THE USER. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE THEREOF. This warranty gives the user specific legal rights and the user may have other rights that vary from state to state. Warranty applicable in USA only, may vary in other countries.